

CONSTITUTION AND RULES
OF
THE NEW ZEALAND SOCIETY OF HONG KONG

Interpretation

In the interpretation of these Rules unless the context otherwise requires.

"The Society" shall mean The New Zealand Society of Hong Kong.

"The Committee" shall mean the Committee for the time being appointed under these Rules.

"The Secretary" shall mean the Honorary Secretary for the time being of the Society.

"The Treasurer" shall mean the Honorary Treasurer for the time being of the Society.

"Members" shall mean Financial and Honorary Members as determined hereunder.

1. NAME

The name of the Society shall be The New Zealand Society of Hong Kong.

2. OBJECTS

- (1) Generally to further the interests of New Zealand and of New Zealanders resident in Hong Kong, who are members of the Society, through social and cultural activities, observance of national occasions and entertainment of prominent New Zealanders or groups of New Zealanders who may be visiting Hong Kong.
- (2) To carry out fund raising activities for such charitable objects as may be proposed by the Committee and for the benefit of the Society generally.

3. MEMBERSHIP

(1) Membership of the Society shall be open to residents in Hong Kong

- (a) who were born in New Zealand; or
- (b) who by virtue of long residence may be regarded as a domiciled New Zealander; or
- (c) who shall be the husband, wife, son or daughter of
 - (a) or (b) above; or
- (d) any other person proposed by a member qualified under
 - (a) or (b) above.

(2) The Society may admit to membership as an honorary member any person who is proposed by a member qualified under Sub-Clause 3(1) (a) or (b).

4. APPLICATION FOR MEMBERSHIP

Application for membership shall be made to the Committee through the Secretary. The Committee shall have power to refuse membership to an applicant without assigning cause.

5. FEES

The annual subscription payable in each calendar year for members shall be as determined by the previous Annual General Meeting. The Committee may at its discretion reduce or waive individual subscriptions in special circumstances.

6. CESSATION OF MEMBERSHIP

The Committee may for sufficient cause rule that any person's membership shall cease. One month's warning shall be given to such member before the meeting of the Committee at which action in this matter is proposed. There shall be no appeal from the decision of the Committee.

7. MANAGEMENT

The management of the affairs of the Society shall be in the hands of a Committee consisting of:-

- (1) A President;
- (2) One Vice-President;
- (3) An Honorary Secretary;
- (4) An Honorary Treasurer;
- (5) Five other members, all of whom shall be elected at the Annual General Meeting from among the members of the Society; and
- (6) The President of the Ladies Committee for the time being in existence and the Immediate Past President of the Society who shall be ex-officio members of the Committee.

Should it be so desired the offices of Honorary Secretary and Honorary Treasurer may be combined.

8. QUORUM

At all Committee meetings four (4) shall form a quorum.

9. POWER AND DUTIES

The Committee shall have power to:-

- (a) Carry out the objects of the Society.
- (b) Fill any vacancy in the Committee.
- (c) Apply or expend the funds of the Society in such manner as it shall deem expedient in furtherance of the objects of the Society.
- (d) Prepare reports and accounts of the Society's affairs for the Annual General Meeting.
- (e) Act in any manner deemed expedient should occasion arise for which provision is not made in these Rules or such Rules as shall be subsequently made for the Society.
- (f) Co-opt additional members for specific purposes.

- (g) Appoint Sub-Committee for any specific purpose and in accordance with the wishes of the Ladies Group, a Ladies Committee to promote the interests of lady members of the Society.

10. ANNUAL GENERAL MEETING

The Society shall meet in the month of March or April each year for the following purposes:-

- (1) To receive the reports and balance sheet of the Society for the year ending 31st December previous.
- (2) To elect the officials and members of the Committee for the ensuing year.
- (3) To appoint Honorary Auditors for the Society's accounts.
- (4) To transact any other business arising in accordance with the Rules and Objects of the Society.

11. EXTRAORDINARY GENERAL MEETING

The Committee may at any time call an Extraordinary General Meeting and shall do so forthwith upon the signed request of ten (10) members.

12. NOTICE

Twenty-one (21) days notice in writing shall be given of any General Meeting, together with the business to be transacted thereat.

13. QUORUM

The quorum at a General Meeting shall be fifteen (15) members.

If at any General Meeting a quorum be not present, the meeting shall be adjourned to the same hour, place and day of the week following and at such adjourned meeting those members present shall form a quorum.

14. CONDUCT OF MEETINGS

At all General and Committee meetings the President shall be the Chairman. Should the President be absent the Chairman shall be the Vice-President, failing him (or her) a member elected by the meeting. The Chairman shall have a second or casting vote.

15. ACCOUNTS

The financial year shall end on the 31st day of December each year to which day the accounts shall be balanced.

16. AUDIT

The accounts shall be audited by such Honorary Auditors as shall be appointed at the Annual General Meeting.

17. FUNDS

The funds of the Society shall be deposited in a bank to be determined by the Committee and any surplus funds may be placed on deposit with a licensed bank or invested in the shares of listed Hong Kong companies and deposited with a bank.

18. Bank accounts may be operated on by not less than two members of the Committee, and one of the signatories must be either the President or the Secretary of the Society.

19. ALTERATION OF RULES

No alteration of or addition to these Rules shall be made except at a General Meeting by a resolution carried by a majority of at least two-thirds of the votes recorded at the Meeting.

20. WINDING UP

In the event of the Society being wound up the Committee shall dispose of the funds of the Society to a charity or charities of its choice in Hong Kong.